

**Aspen Heights Parent and Community  
Support Association Minutes**

December 6th, 2023

1. Call to Order by Sarah Lanaway at 3:58pm by Kendra Somer  
**Members Present: Bill Kwasny, Carolyn Stolte, Amber Cooke, Kendra Somer, Chantel Thompson, Dawn Kalan, Desiree Smith, Renee Kapetanovic**
  
2. Approval of the Agenda (members may request an item to be added to the agenda at this time)  
***Motion to Approve the Agenda***  
**Moved By: Dawn Kalan**  
**Seconded By: Desiree Smith**  
**CARRIED**
  
3. Approval of the Minutes from November 16th, 2023 Meeting  
***Motion to Approve the Minutes as Presented***  
**Moved By: Renee Kapetanovic**  
**Seconded By: Desiree Smith**  
**CARRIED**
  
4. Approval of the Treasurer's Report (attached)  
***Motion to Approve the Treasurer's Report as Presented***  
**Moved By: Renee Kapetanovic**  
**Seconded By: Desiree Smith**  
**CARRIED**
  
5. Reports/Update
  - a) Executive's Report
    - i. Correspondence - Chantel Thompson
    - ii. Hot Lunch -
  
6. Business Arising from Prior Minutes
  - a) Benches & Gaga Pit  
***Motion to Approve purchase of gaga pit and gym benches***  
**Moved By: Dawn Kalan**  
**Approved By: Chantel Thompson**  
**Seconded By: Desiree Smith**  
**CARRIED**
  
7. New Business
  - a) Insurance - Tabled
  
8. Adjournment/Next Meeting Date  
Adjourned at 7:24pm  
Next Meeting Date is January 18th, 2024 following School Council Meeting

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_ Chair

\_\_\_\_\_ Secretary

December 12th

***Motion for purchase of more candy canes for Grade 5 Candygrams***

**Moved By: Dawn Kalan**

**Approved By: Desiree Smith**

**Seconded By: Chantel Thompson**

**CARRIED**

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