

**Aspen Heights Parent and Community  
Support Association Minutes  
September 21st, 2023**

1. Call to Order by Sarah Lanaway at 4:15pm by Sarah Lanaway  
**Members Present: Bill Kwasny, Carolyn Stolte, Sarah Lanaway, Kendra Somer, Chantel Thompson, Dawn Kalan, Desiree Smith, Susan Scholfield, Tamara Larking, Dustyn Boos**
  
2. Approval of the Agenda (members may request an item to be added to the agenda at this time)  
Amendment made – 6d  
***Motion to Approve the Agenda with Amendment***  
**Moved By: Kendra Somer**  
**Seconded By: Dawn Kalan**  
**CARRIED**
  
3. Approval of the Minutes from June 5th, 2023 Meeting  
***Motion to Approve the Minutes as Presented***  
**Moved By: Dawn Kalan**  
**Seconded By: Desiree**  
**CARRIED**
  
4. Approval of the Treasurer's Report (attached)  
***Motion to Approve the Treasurer's Report as Presented***  
**Moved By:**  
**Seconded By:**
  
5. Reports/Update
  - a) Executive's Report
    - i. Correspondence - Chantel Thompson  
- Fundraiser Information
  
    - ii. Hot Lunch - 95 orders last time  
- Next one is OPA on September 28th  
- Add Hot Lunch dates to Council Corner
  
6. Business Arising from Prior Minutes
  - a) Fundraiser Year Plan  
-Big fundraiser in October and April  
-Multiple mini fundraisers throughout the year
  
  - b) Events Year Plan

October - Games Night  
November - N/A  
December - Cookies with Santa  
January -  
February - Movie Night/Games Night  
March - Teacher Appreciation  
April -  
May - Dance  
June - Fire Truck & Year End BBQ  
Events that still need a date - Winter Carnival and Literacy Night

- c) Year Budget - Sarah has copy
- d) Hot Lunch Budget/month - Extra pizza hot lunch to be ordered for each class each time. Teacher will decide who receives it.

***Motion to Approve Budget of \$400 for extra hot lunch***

**Moved By: Dawn Kalan**

**Approved By: Susan Scholfield**

**Seconded By: Kendra Somer**

**CARRIED**

7. New Business

- a) Babysitting Money

***Motion to Approve babysitting pay of \$10, if meeting goes over 45mins \$15***

**Moved By: Susan Scholfield**

**Approved By: Dawn Kalan**

**Seconded By: Desiree Smith**

**CARRIED**

***Motion to Approve budget of \$220 for 2023-2024 babysitting***

**Moved By: Susan Scholfield**

**Approved By: Dawn Kalan**

**Seconded By: Desiree Smith**

**CARRIED**

- b) Casino Profit & Plan for next 3 years

- c) Cupboard Budget

***Motion to Approve cupboard budget of \$700***

**Moved By: Dawn Kalan**

**Approved By: Chantel Thompson**

**Seconded By: Kendra Somer**

**CARRIED**

d) Games Night Budget

***Motion to Approve games night budget of \$200***

**Moved By: Chantel Thompson**

**Approved By: Kendra Somer**

**Seconded By: Dawn Kalan**

**CARRIED**

e) Thanksgiving Hampers - 6 hampers, 1 per grade

***Motion to Approve budget of \$900 for hampers***

**Moved By: Kendra Somer**

**Approved By: Susan Scholfield**

**Seconded By: Dawn Kalan**

**CARRIED**

f) Boston Pizza Receipts - School once again collecting receipts from Boston Pizza, we get 5% back.

g) Shirt Budget - Apron Budget

***Motion to Approve Budget of \$60 for aprons***

**Moved By: Desiree Smith**

**Approved By: Susan Scholfield**

**Seconded By: Dawn Kalan**

**CARRIED**

8. Adjournment/Next Meeting Date

Adjourned at 5:12pm

Next Meeting Date is October 19th, 2023 following School Council Meeting

On Facebook Chat

September 27th

***Motion to approve the addition of 2 more Thanksgiving hampers***

**Moved By: Chantel Thompson**

**Approved By: Kendra Somer**

**Seconded By: Tamara Larkin**

**CARRIED**

