



Annie L. Gaetz School Council Meeting Minutes

Date	8 October 2024		
In Attendance	Krista Hagel, Charlene Sisson, Kendra Stankievehch, Kim McGilvray, Bernadette Cronin, Mike McCorquindale, Reyna Olson, Crystal Chaput, Lisa Peters, Chantelle Bornn, Melissa Knopp, Heidi McFadzean, Michelle Prystai Online: Michelle Bay, Les Trevor, Mallory Lussier, Seema Negi		
Apologies			
Called to Order	18:02 by Krista	Meeting Adjourned	18:54 by Krista

We acknowledge that we are on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

Topic	Meeting Minutes
Approve Last Month's Minutes	Motioned by Kim, Second Crystal, Approved.
Approve Today's Agenda	Motioned by Jon, Second Kim, Approved.
Principal's Report By Mike McCor	<ul style="list-style-type: none"> ● Just over a month in, topic with the kids at the moment is Gratitude ● Terry Fox Run, Orange Shirt Day ● Indigenous Art Display in the halls ● Rugby festival, Grade 4s and 5s had rugby lessons for gym ● Alberta Govt new formal assessments, all kids tested for literacy and numeracy benchmarks. Will be used to figure out how best to support students ● Tennis classes for all kids ● Training week for playground patrol, making sure all kids are safe ● Parent Teacher interviews this week ● Leadership team day coming up ● Red Deer Rebels assembly coming up ● K-2 kids Oral Health program checkup
Chair's Reports by Krista Hagel	<ul style="list-style-type: none"> ● Legislated parent input to the school ● The Parent Council want to focus on building engagement, getting more parents involved, better sense of community, happy kids and supported teachers ● Build parent engagement by helping with school events, fostering the relationship where parents feel able to offer help for teachers



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	<ul style="list-style-type: none"> ● Efforts of the kids in the community being demonstrated ● Looking perhaps to do evening event for parents of each Grade at a time / group of grade <p>Idea from Mike - Open invite to teachers to present at the PC meetings</p>
Old Business	<p>A. Mural Move - for now staying where it is, looking at getting a canvas print made to display in a more prominent area of the school</p> <p>B. Shredding done for papers by Chantele</p>
New Business	<p>School Clubs</p> <ul style="list-style-type: none"> ● driven by the teachers, can have parent volunteers (leadership group, choir, patrols, run club) ● Can Run Club happen in the Spring too? School is looking into that. ● Aloha Run in May ● Reminder parents must have RCMP check and renew volunteer form each year <p>Recognition Days</p> <ul style="list-style-type: none"> ● Highlighting teachers so the community is getting to know who teachers are and their responsibility within the school e.g. Gatorade page <p>School Improvements</p> <ul style="list-style-type: none"> ● E.g crosswalk only 1 was painted, community to ask the City ● Courtyard improvements (coffee fundraiser) <ul style="list-style-type: none"> ○ Suggestion; sun shade & involves the teachers in the conversation by classes that use it ○ Ask the facilities team to give suggestions too <p>Parent Council table set up during the parent teacher interviews - ok to go ahead, need volunteers</p> <p>Move Dec meeting because it clashes - Move to first week 3 Dec - Motioned by Jon, Second Kim, Approved</p> <ul style="list-style-type: none"> ● City Wide meeting clashes with second tuesday each month
Action Items	<ol style="list-style-type: none"> 1. Can Run Club happen in the Spring? Assign to School Admin 2. Jon to create template for graffiti cleaning & crosswalk 3. Courtyard improvements - Kim 4. Move your Mood - Jon 5. Krista - volunteers for table during Parent Teacher interviews 6. Check with Dyane for November meeting date in the school calendar



Annie L. Gaetz Parent Association Meeting Minutes

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Apologies			
Called to Order	18:54 by Kim	Meeting Adjourned	20:04 by Kim

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Approve Last Month's Minutes	Motioned by Bernadette, second Chantelle. Approved
Approve Today's Agenda	Motioned by Heidi, second Charlene. Approved
Chair Report By Kim McGilvray	<ul style="list-style-type: none"> ● Kim introduces herself, important in the role of Chair is facilitating the relationship between parents and school, open communication, built on trust. ● Beautiful post on Instagram regarding gratitude, really touching ● Respect each other's time and decisions, use our time effectively in the meeting ● Meeting motions to be called for open discussion, if it is not resolved then the discussion can be tabled for a later date
Treasurer Report By Chantelle Bornn	<ul style="list-style-type: none"> ● Standard reports ongoing basis <ul style="list-style-type: none"> ○ Profit & Loss, broken down by fundraiser/hot lunch ○ Tracking non-meeting volunteer hours 72.5 est value \$1800, thank you for your time! ○ General Ledger - all transactions ○ All paperwork is attached in Quickbooks online historically ○ Balance Sheet - operational where bank accounts are sitting ● Credit Card <ul style="list-style-type: none"> ○ Pamela from Servus - proposes 2 credit cards, one for Hot Lunch co-ordinator, one to the Treasurer. Linked to Quickbooks online. Balance suggestion \$6000.00 ○ Motion to go ahead and organize credit card by Kendra, second Melissa. Approved



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<p>Committee Reports</p>	<ul style="list-style-type: none"> ● Hot Lunch <ul style="list-style-type: none"> ○ First few lunches underway, positive cash flow due to change of software system and timing ○ Opa will be new menu ○ Would like to provide a meal to entire school in December, historically have done pancakes and sausages - any other suggestions let Kim know ○ Vendors are all on board to provide donated meals - \$75 value for each vendor hot lunch ● Snack Shack <ul style="list-style-type: none"> ○ First of the year last Friday, new menu, kids were happy with the choices. Total for the day \$190.90 ○ Improvement from 3 times a week last year, were doing the same dollar amount. ○ Two volunteers per shift required as very busy ○ Grade 3's and Grade 4's are doing snack shack ● Fundraising <ul style="list-style-type: none"> ○ Big Yellow Bag - has completed and waiting for response from the company ○ Coffee Fundraiser - raised \$365.94, to go toward Courtyard improvements. Available for collection at Parent Teacher conference day ○ Silent Auction - emails out for donations, add in the spreadsheet to track donations / Christmas concert estimate \$2500 ○ Suggested anything above to go toward Holiday Hampers. ○ Possible to springboard the 50/50 at the Concert, show video at the concert, donation to the Mustard Seed (50% to winner, 50% to Mustard Seed) motion Kendra, Melissa - approved ○ Importance of equity vs equitable - assured trust framework, allow the FSLC Melanie, to know what families need support at that point in time ○ Process to sign up for a hamper for Christmas is confidential ○ Silent Auction proceeds go toward Christmas Concert, remainder to Holiday Hampers and the 50/50 proceeds 50% to Mustard Seed - Motioned by Jon, second Melissa, Approved ○ Volunteer with school at Mustard Seed ○ Silent Auction - Kendra to find out what the price of the auction is for more than 25 items ● Social Events by Melissa <ul style="list-style-type: none"> ○ Halloween Dance - dj lined up, lights etc ○ Food in another room in the school ○ Outdoor games, witches hat, ring toss, straw bales at the front door, market tent for outdoor games
<p>Old Business</p>	<ul style="list-style-type: none"> ● For Field Trips - Mike / school to administer the funds provided by the Parent Assoc via Casino account. The school will communicate with staff and help coordinate field trips based on curriculum updates, teachers submitting proposals to principal. Mike proposed to report back to the Parent Council on how money is spent and provide a report for reconciliation.
<p>New Business</p>	<ul style="list-style-type: none"> ● Parent Teacher interview meals - idea is for Parent Council to fund lunch



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	<p>as a way to demonstrate teacher appreciation throughout the year</p> <ul style="list-style-type: none"> • During teacher appreciation week, have the children do something for the teachers, teaching the kids the value of doing something active
General Account Voting	<ol style="list-style-type: none"> 1. Consumables in the classroom for teachers. Motion raised by Krista, second Michelle \$200 per class Total \$2200. Mike will administer this budget - all approvals done by Mike. Voting - approved. Mike to send report at year end 2. Social Events - Halloween Dance \$800 budget - motion Kendra, second Charlene, Approved 3. Parent Teacher Interview days: \$800 teacher appreciation 3 times during the year - Motion raised by Kim, Second by Krista - approved
Casino Account Voting	<ol style="list-style-type: none"> 1. Field Trip Allocation - \$4336.82 Motioned by Krista, second Kendra, approved 2. Tabled to allocate \$1600 - looking to resolve for next month
Action Items	<ol style="list-style-type: none"> 1. Donation item tracker for the Silent Auction 2. Check with the church if can launch 50/50 - start Dec 10, close following Monday (Charlene) 3. Hot Lunch - Donate a lunch, add to MunchaLunch 4. Need to check what casino money can be used for (eg bussing for excursions)