



Annie L. Gaetz School Council Meeting Minutes

Date	Jan 30 2024		
In Attendance	Stephanie Pateman, Krista Hagel, Charlene Sisson, Kendra Stankieveh, Kim McGilvray, Bernadette Cronin, Lisa Peters, Deanne Good, Mrs Bugsbee, Mrs Grainger, Nadia Valckx, Chantelle Bornn. Online meeting available tonight! Amanda Lindgren dialled in.		
Apologies			
Called to Order	18:07 by Stephanie	Meeting Adjourned	18:51 by Stephanie

We acknowledge that we are on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

Topic	Meeting Minutes
Approve Minutes	Motioned by Stephanie Second Kendra, motion passed
Approve Agenda	Motioned by Stephanie Second Kendra, motion passed
Principal's Report By Deanne Good	<p>Thank you for organizing for the Little Mermaid</p> <ul style="list-style-type: none"> ● Tour of new mural painting, looks great! ● Are we noticing a change in communication from the school? <ul style="list-style-type: none"> ○ Yes for the grade 4 survey ○ What's the barrier for parents to complete the survey? 7 last year ○ Is there anything else we can do with communication? <ul style="list-style-type: none"> ■ Maybe push use of ALG app more? ■ Disparate comm channels for school, classroom, parent council, district etc ■ Perhaps Facebook page run by Parent Council? Look at controls around post approval, turning off comments etc to avoid issues ■ People are more likely to share social media links then forward emails ■ Guidelines to be drawn up, proposal ● Could Snack Shack be 12.15pm-12.30pm and 12.45pm-1:00pm so that kids eat their lunch first before getting snacks, starting tomorrow. Agreed.
Teacher's Reports	<p>Mrs Grainger - Grade 1</p> <ul style="list-style-type: none"> ● Using UFLI - systematic language program ● Using secret stories as a supplemental resource ● Saw a big improvement when benchmarking children last year ● Writing program called Units of Study



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	<ul style="list-style-type: none">● Second year of new curriculum in Math; using JUMP math and own materials● Science, using new Alberta Science Curriculum; matter, energy, earth systems, living systems and computer science● Social; belonging to a group, mapping, Christmas traditions around the world● Health; districts mental health unit using the 'At My Best' program with Rae the Star puppet● Technology; coding and using website kodable and pencil and paper coding● Financial Literacy; using tokens to purchase in classroom● Getting ready for 100 day - counting to 100 in various ways● Financial Request<ul style="list-style-type: none">○ Coding robot activity set \$129.99○ End of year would like to go to Calgary Zoo - both classes admission \$590 for Dino Styles Program (have own money for bus)○ Stools - 12 stools, total \$1235.40○ Total \$2040.34● Mrs Bugbee's wishlist - see Amazon list \$752.48
Action Items	<ol style="list-style-type: none">1. Create proposal for Facebook page run by Parent Council, guidelines and procedures as noted in meeting minutes2. Discuss and respond to financial requests by Grade 1 teachers



Annie L. Gaetz Parent Association Meeting Minutes

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In Attendance	Stephanie Pateman, Krista Hagel, Charlene Sisson, Kendra Stankievech, Kim McGilvray, Bernadette Cronin, Nadia Valckx, Chantelle Bornn, Mrs Good, Mrs Peters, Amanda and Michelle online		
Apologies			
Called to Order	18:51 by Stephanie	Meeting Adjourned	20:18 by Stephanie

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Approval of Last Month's Minutes	Motioned by Nadia, second Kim. Approved
Approval of Today's Agenda	Motioned by Kendra, second Chantelle. Approved
Chair Report	<ul style="list-style-type: none"> ● Kim, Kendra - faculty staff to stay for fundraising so can get immediate feedback ● By Laws are completed, Krista to take in to have officiated. 2 changes and approved.
Treasurer Report	<ul style="list-style-type: none"> ● Published income statement for 2023 ● Published Yearly Worksheet showing income and expenditure to date for 23/24 ● Approve treasurer report; Kim motioned, second Nadia, approved.
Old Business	<ul style="list-style-type: none"> ● Casino is set up for the next round, we are back on the list for the next 3 years, ALG school will be notified the year before. ● Should find out the amount early Feb and receive money end Feb. ● Laminator request - need to write cheque after receiving casino money.
New Business	Audit Review <ul style="list-style-type: none"> ● Everything is in QuickBooks online ● Scan documents and attach online needs to be completed ● Discrepancies overpaid or underpaid was captured ● Missing receipts / some allocated to cheques ● Expense reports going forward recommended to make reconciliation easier going forward ● Code an expense ● Be aware of GST or not on items ● Next step get Treasurer to get up and running on QuickBooks ● Chantelle's company to donate online subscription to the school for QuickBooks - thank you!



Annie L. Gaetz Parent Association

Meeting Minutes

Topic	Meeting Minutes
	<p>Social Committee</p> <ul style="list-style-type: none">● School Dance - Leap Year Dance<ul style="list-style-type: none">○ Use Parent Assoc insurance; Charlene○ Cost difference weekday \$40/hr and weekend \$66/hr plus \$22/hr host fee from the district \$186.00○ Proposed date: Feb 29 2024○ Proposed time booking: 5:30pm-8:30pm with dance 6pm-8pm○ Parents could come and decorate after school○ Can access the kitchen○ Yes can tape things to walls○ We are considered non-profit association○ Leadership - session on using the sound system prior to the dance○ Bottle drive? Need to check if trailer is available for that date and time - Bernadette○ Cost to families? Free○ Food - snacks to be sold, Kim to come up with a menu○ Yes can put ALG logo on the flyer○ Motion to approve hire expense Chantelle, second Kim - approved to expense \$186.00● Talk about board game night in next meeting <p>Motion Kendra, Kim, table the calendar fundraiser waiting to hear from Les</p> <p>ALG Parent Council</p> <ul style="list-style-type: none">● Little Mermaid official vote in person total \$2525.00● Motioned to spend \$2525.00● Motion Bernadette, second Kendra, approved <p>Hot Lunch Update - Kim</p> <ul style="list-style-type: none">● Hot Lunch and Snack Shack consolidated for ordering, inventory and accounting purposes● Raised \$6200.00● 350 additional lunches provided (70 on pancake day and half day kindergarten)● 325 build-your-own sundaes at cost● 100 chocolate drumsticks at cost● Building community by providing meals● Valentines day - fruit skewer in ice cream day● Shout out for more volunteers - can offer to pay for criminal record check● Volunteer incentive TBD● Looking at more nutritious food options● Motion to spend \$10 per volunteer by Kim, second Kendra for criminal check if required. Approved. <p>Fundraising Update - Kendra</p> <p>Coffee Fundraiser</p> <ul style="list-style-type: none">● Coffee fundraiser 21 orders ... Raised \$732.10● Would be good to do another coffee fundraiser● Can adjust the order listing to anything they sell



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	<ul style="list-style-type: none">● Propose 2 week in May with delivery June - or sooner● Suggestion from Krista - can they do ALG Custom Blend? <p>Christmas concert - Rental \$900</p> <p>Silent Auction</p> <ul style="list-style-type: none">● All items donated goal was \$3000.00● 32Auction have made some good changes for their● Propose Silent Auction again for the next school year <p>Give and Grow</p> <ul style="list-style-type: none">● Soil bag fundraiser● Toolkit for social media, logos etc for posters● Share \$5 off code can be used throughout spring season● Our code can be used on top of other specials.● Any time the code is used our school receives \$10● Goal \$500 <p>Little Caesars fundraiser</p> <ul style="list-style-type: none">● Runs Feb 12 - Mar 8● Order submitted Mar 11● Minimum 100 kits for free delivery otherwise \$100 delivery fee● Delivery Date tentative 25 March● Need volunteers to help organize orders for pick up● Last year delivered to school and pick up from school● Goal \$1000 <p>Future Fundraising Options</p> <p>Bluegrass</p> <ul style="list-style-type: none">- Flower baskets and plants for Mothers Day- \$16-\$21 cost and our profit is the difference we charge <p>Instacake</p> <ul style="list-style-type: none">- Card / Cake making kit- Keep in mind potentially for next year- Share in chat so people can take a look <p>Sugar Cookie Kits</p> <ul style="list-style-type: none">- \$1500+ sales to avoid 3% fee <p>Raffle Box</p> <ul style="list-style-type: none">- Date night, restaurant etc- Golf day- Prize Raffle or 50/50 raffle- Required to have a license, all organized via Raffle Box- Need to check fees and can we do more than one prize? <p>Heritage Confection</p> <ul style="list-style-type: none">- 40% profit- Flavored popcorn- Cost \$3 per bag, \$6 example price



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	<p>Perogies fundraiser</p> <p>Big Box of Cards</p> <p>** For next year, have a list of fundraisers and vote on them before this year school end for the following year.**</p> <p>Mention fundraisers at assembly Can someone come up and say something at assembly Feb 9 next assembly - 2:30pm afternoon assembly</p>
Action Items	<ol style="list-style-type: none">1. After receiving Casino money; write cheque for laminator funding2. Audit Review - Scan receipts and documents and attach online to QuickBooks3. School Dance<ol style="list-style-type: none">a. Lots of actions by Amanda on the Social Committee! Amanda please reach out if you need helpb. Bottle drive? Need to check if trailer is available for that date and time - Bernadettec. Menu proposal - Kim4. Fundraising - can we have a spreadsheet on Google Drive that contains all fundraising options and have available to vote on them this year for the following year5. Assembly Feb 9 - someone to talk about upcoming fundraising