



# Annie L. Gaetz School Council Meeting Minutes

<b>Date</b>	30 April 2024		
<b>In Attendance</b>	Stephanie Pateman, Krista Hagel, Charlene Sisson, Kendra Stankieveh, Kim McGilvray, Bernadette Cronin, Deanne Good, Lisa Peters, Chantelle Bornn, Amanda Lindgren, Jessica Schurman, Cathy Peacock, Leah Mullen, Allison Trefanenko		
<b>Apologies</b>			
<b>Called to Order</b>	18:07 by Stephanie	<b>Meeting Adjourned</b>	19:06 by Stephanie

We acknowledge that we are on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

Topic	Meeting Minutes
Approve Last Month's Minutes	Approved.
Approve Today's Agenda	Approved.
Teacher's Reports  Mrs Mullen Ms Trefanenko	<ul style="list-style-type: none"> <li>● Grade 4 and 4-5</li> <li>● Piloting new science curriculum for Grade 5</li> <li>● Provided overview of subjects covering Financial literacy, different types of payments, math, Language arts</li> <li>● Health and puberty - great resources from Alberta Health Services</li> <li>● Field trips - Rocky Mountain House Historic Site</li> <li>● Spoke about requiring Protractors - classroom supplies</li> </ul>
School Board Trustee Update	Cathy school board trustee <ul style="list-style-type: none"> <li>● April board meeting review of initial draft of 3 year plan</li> <li>● 10 strategies guide work over the next 3 years</li> <li>● Teachers wanted more professional development opportunities</li> <li>● Implement comprehensive anti-bullying campaign</li> <li>● Grow partnerships to provide more hands on experiential learning</li> <li>● Continue to integrate indigenous perspectives throughout the curriculum</li> <li>● Review budget review in student learning supports</li> <li>● Implement comprehensive staff and discipline procedures</li> <li>● Track with performance measures</li> <li>● Budget itself - funding for new student enrolments, but otherwise the budget is flat and doesn't account for inflation, doesn't take into account \$1000 per staff member for staff contributions</li> <li>● No funding for new initiatives</li> <li>● Student support rooms are helping to remove disruption from classrooms</li> </ul>



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	<ul style="list-style-type: none"> <li>● Met with Adriana minister of Health MLA RD North and Jason RD South</li> <li>● 148 extra english lang learners additional after Sept 30 arrival where no funding is given - issue raised with Adriana</li> <li>● How small parental input is generally with surveys</li> <li>● Board has put LAT back into the schools for teacher support</li> </ul>
<p>Principal's Report By Deanne Good</p> <p>Presentation included on next page</p> <p>Additional notes here</p>	<ul style="list-style-type: none"> <li>● Staff priority for Parent Council funding               <ul style="list-style-type: none"> <li>○ IXL, Pool, Christmas concert</li> <li>○ K academy would like IXL too, would be extra cost</li> </ul> </li> <li>● Youth In Philanthropy program have approached the school, working with Grade 5s, (the program introduces) “a program introducing youth to the concept of philanthropy while giving them a hands-on opportunity to explore charities, social needs and financial responsibility. Each participating school is given \$500 to create and deliver small grants to local registered charities. To do this, the students must take on leadership roles and understand the methodology behind grant making. After site visits, interviews and cohesive decision making, the students experience philanthropy first-hand when they present cheques to the grant recipients.” Students also raise \$250 to go toward the program in future. Added to Education Plan as a way to be involved with the community. To read more see this link  <a href="https://rddcf.ca/youth-in-philanthropy/">https://rddcf.ca/youth-in-philanthropy/</a> </li> <li>● Further information regarding parent concerns from the school district  <a href="https://www.rdpsd.ab.ca/page/428/parent-concerns">https://www.rdpsd.ab.ca/page/428/parent-concerns</a> </li> </ul>
Action Items	



# Annie L. Gaetz School Council Meeting Minutes

Parent Council April 30

**Staffing Update-** I will be moving to Mattie McCullough and Cam Pizzey will be the new principal at ALG. Lisa will be staying. We currently have 2 positions available: Grade 4/5 looking for French and .6 grade 2 with .2 of grade 3. Mrs Mullen will be going back to grade 3, Mrs. Bugbee will move to grade 2 and Mrs. Strain will be going to grade 1. Class sizes K-3 are between 16-22 and 4-5 are 27-29 this is with our current registrations.

**Priorities- IXL, Concert and Year End Swim (\$546.44)**



**Lowest class has used it for 44 hours and highest 167 these hours are a combination of home and school**

**Hot Lunch/ Snack Shack-** We LOVE the fruit kabobs and charcuterie sticks! Scale back options to reduce waste chips etc., once a week max. Wednesday no more ice cream (we could do this as a treat in May/June twice each of those months) This would align with nutrition policy for schools. Also asked staff about the food boards in classes and they loved this.

**Grade 5 Farewell-** This year we will be holding an assembly to celebrate just the grade 5 crew. We found last year the final assembly was too long and we wanted to focus on the 5s. This will be June 24 at 2. We will then invite the grade 5 parents to have a cake and punch with the kids.

**No Telus World of Science-** staff didn't want this, complicated trying to find other school, science objectives are being met in the classroom with lots of hands on experiments

**Volunteer Appreciation-** June 21 at final assembly 10:45. We will send invites to volunteers.

## Updates

Handball- We will be starting grade 4 & 5 handball as our final sporting event this year

Music Festival- May 6 with Symphony Kids



# Annie L. Gaetz School Council

## Meeting Minutes

Open house- about 15 families, mostly kinder and a few new families moving into our area  
Fees- remaining the same \$40 for field studies

Year end testing happening- HLAT, MMA, EAL, wrapping up literacy groups for benchmarking

Donations- Every student in grade 1 & 2 will be coming home with a book after they do a lesson in music. Donation from the legacy of Denise Gagnon

All the new books have been added to the library

Year End Swim for 2-5 June 25, Track Day June 26

May Assembly is May 24 as Mr. Synder is away this has been changed on the calendar

No staggered start next year all students start September 3

Next month we will present the Education plan and seek feedback- could we send this ahead of time?

Question about complaints:

### **What School Councils are Not:**

As the primary role is advisory, school councils are not eligible to incorporate as societies. It is not the primary intent of school councils to fundraise or lobby.

Roles that are not to be taken on by a school council include:

- school governance
- employment issues
- school management
- listening to complaints

### **School council functions may include:**

- consulting with the principal to ensure students have opportunities to meet Ministry standards, fiscal management is sound, and the community is taken into consideration during school-based planning
- advising the principal and the school board on topics as requested
- being involved in school-based planning
- sharing ideas and information with other school councils and provincial organizations
- communicating information to the school community and other school councils
- setting policies that relate to school council functions, such as: location of school council meetings mail, email address for school council correspondence school council orientation and development financial management and/or fundraising communications privacy minutes of school council meetings pertinent information unique to the school council

FOIP- [FOIP Notice & Consent Revised -Sep-2012.pdf](#)

[Freedom of Information and Protection of Privacy Act.](#)



# Annie L. Gaetz Parent Association

## Meeting Minutes

<b>Date</b>	30 April 2024		
<b>In Attendance</b>	Stephanie Pateman, Krista Hagel, Charlene Sisson, Kendra Stankieveh, Kim McGilvray, Bernadette Cronin, Deanne Good, Lisa Peters, Chantelle Bornn, Amanda Lindgren, Jessica Schurman, Cathy Peacock		
<b>Apologies</b>			
<b>Called to Order</b>	19:06 by Stephanie	<b>Meeting Adjourned</b>	20:24 by Stephanie

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Topic	Meeting Minutes
Approve Last Month's Minutes	Approved
Approve Today's Agenda	Approved
Chair Report by Stephanie Pateman	<ul style="list-style-type: none"> <li>● Stephanie has put together a binder that contains all important information for the running of the Parent Council               <ul style="list-style-type: none"> <li>○ Contact lists for council and schools</li> <li>○ Login information</li> <li>○ Elected exec roles</li> <li>○ Yearly budget</li> <li>○ Casino funds information</li> <li>○ Fundraising information and templates</li> </ul> </li> </ul>
Treasurer Report by Charlene Sisson	<ul style="list-style-type: none"> <li>● Presented estimates of remaining expenses for the year for both general account and casino funds</li> <li>● Year end BBQ - parent council vote to fund, same day as pool swim</li> <li>● Request to approve remaining funds for Laminator - (note final amount needs to be calculated) - motion raised by Kendra, second Jessica - approved</li> </ul>
Hot Lunch Report by Kim McGilvray	<ul style="list-style-type: none"> <li>● Fruit sticks, ham and cheese pinwheels</li> <li>● Est \$14,000 raised by end of April 2024 by the Hot Lunch program</li> <li>● Mango vanilla peach compote this week</li> <li>● Edo / Jungle - build your own ramen bowl next year for hot lunch, perhaps korean meat skewer, cucumber or avocado roll</li> </ul>
Fundraising Report by Kendra Stankieveh	<ul style="list-style-type: none"> <li>● Coffee fundraiser ends Thursday, need a big push to spread the word, if any other items to add in Dark Woods are open to that</li> <li>● Meeting on Friday to recap fundraising to date and looking at fundraising for next year</li> </ul>



# Annie L. Gaetz Parent Association

## Meeting Minutes

Topic	Meeting Minutes
Social Committee	<ul style="list-style-type: none"> <li>• Questions around Grade 5 social event</li> <li>• Jessica has put questions out to Grade 5 parents for fun events / school end celebration for Grade 5s, looking to plan something where parents can interact and connect before kids go off to middle school</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• Conversation around ideas for Teacher appreciation at year end</li> </ul>
Voting General Account	<ol style="list-style-type: none"> <li>1. Read-only/reporting login for Quick Books - Motioned by Krista, Second Jessica - approved</li> <li>2. Grade 1 Mrs Grainger request for \$1000 for stools, motion raised as a shared resource for the school. Motioned by Charlene, second Stephanie - approved</li> <li>3. Year end BBQ - \$750 Motioned by Chantelle, second Jessica - approved</li> <li>4. Grade 5 Year end activities \$500 - Motioned by Kim, second Amanda - approved</li> <li>5. Teacher appreciation for end of year \$800 - motioned by Stephanie, second Kim - approved</li> </ol>
Voting Casino Account	<ol style="list-style-type: none"> <li>1. Workshop fossil as part of Grade 3 excursion - \$400 Motioned by Kendra, second Kim - approved</li> <li>2. Grade 3 Social Studies food and activity expenses - \$400 - Motioned by Kim, second Amanda - approved</li> </ol>
Action Items	<ol style="list-style-type: none"> <li>1. Charlene to call and see if BBQ is available for year end BBQ</li> <li>2. Bernadette to set up separate meeting to go over Casino funds allocation</li> <li>3. Move emails from old to new</li> <li>4. Krista and Stephanie to look into teacher appreciation ideas</li> </ol>

### Financial Reports to follow:

- Balance Sheet as at 31 March 2024
- Profit and Loss Sept 2023 - March 2024



# Annie L. Gaetz Parent Association Meeting Minutes

## Annie L. Gaetz Parent's Council

Balance Sheet  
As of March 31, 2024

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1001 Operational Bank Account	18,077.70
1002 Casino Bank Account	32,249.71
1003 Common Share Account	1.48
1004 Float	0.00
1005 Historic Bank Account	0.00
Rewards	15.63
<b>Total Cash and Cash Equivalent</b>	<b>\$50,344.52</b>
<b>Total Current Assets</b>	<b>\$50,344.52</b>
Non-current Assets	
Property, plant and equipment	
Equipment Asset	4,186.36
<b>Total Property, plant and equipment</b>	<b>\$4,186.36</b>
<b>Total Non Current Assets</b>	<b>\$4,186.36</b>
<b>Total Assets</b>	<b>\$54,530.88</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	9,596.40
<b>Total Accounts Payable (A/P)</b>	<b>\$9,596.40</b>
<b>Total Current Liabilities</b>	<b>\$9,596.40</b>
<b>Total Liabilities</b>	<b>\$9,596.40</b>
Equity	
3000 Opening Balance Equity	0.00
Retained Earnings	17,980.09
Profit for the year	26,954.39
<b>Total Equity</b>	<b>\$44,934.48</b>
<b>Total Liabilities and Equity</b>	<b>\$54,530.88</b>



# Annie L. Gaetz Parent Association Meeting Minutes

## Annie L. Gaetz Parent's Council

### Profit and Loss

September 2023 - March 2024

	TOTAL
<b>INCOME</b>	
4000 Revenue	
4001 Revenue-Snack Shack/Hot Lunch	23,111.37
4006 Revenue-School Supply 10%	595.12
4007 Revenue-Other School Fundraiser	10,356.90
4008 Revenue-Book Fair	2,161.45
<b>Total 4000 Revenue</b>	<b>36,224.84</b>
Gift In Kind/Donated Time Revenue	2,589.90
Parent Council Cash Donations	283.50
<b>Total Income</b>	<b>\$39,098.24</b>
<b>GROSS PROFIT</b>	
<b>\$39,098.24</b>	
<b>EXPENSES</b>	
5000 Operational Expenses	
5001 Bank Charges & Interest Expense	9.35
5002 Accounting & Legal Expense	3,324.90
5003 Cash Over/Short	3.60
5006 Council Fees & Insurance Expense	569.00
5007 Volunteer Appreciation Expense	132.80
<b>Total 5000 Operational Expenses</b>	<b>4,039.65</b>
5100 Food Programs Expense	
5101 Hot Lunch/Snack Shack Program Expense	11,430.87
Donated Meals Expense	25.20
<b>Total 5100 Food Programs Expense</b>	<b>11,456.07</b>
5200 Social Programs Expense	
5303 Dances/Field Trips/Concert Expense	4,729.84
<b>Total 5200 Social Programs Expense</b>	<b>4,729.84</b>
5407 School Use Purchases Expense	13,307.04
5411 Professional Fees Expense	1,734.60
5412 Book Fair Fundraiser Expense	2,306.20
5413 Other School Fundraiser Expense	3,603.08
<b>Total Expenses</b>	<b>\$41,176.48</b>
<b>OTHER INCOME</b>	
6002 AGLC Casino Revenue	32,363.03
<b>Total Other Income</b>	<b>\$32,363.03</b>
<b>OTHER EXPENSES</b>	
Awaiting Approval Expense	3,916.46
<b>Total Other Expenses</b>	<b>\$3,916.46</b>
<b>PROFIT</b>	<b>\$26,368.33</b>